

EXHIBITOR SERVICES

Create the ultimate brand experience with a sensory-rich environment that attendee drives interest.



MARRIOTT MARQUIS
WASHINGTON DC

NAME OF CONFERENCE		START DATE	END DATE	NO. OF EVENT DAYS	
ORGANIZATION NAME		ON-SITE CONTACT NAME		ROOM/EXHIBIT BOOTH NO.	
STREET ADDRESS		CITY	STATE	ZIP CODE	
TELEPHONE NUMBER	DELIVERY DATE	DELIVERY TIME - AM - PM	PICKUP DATE	PICKUP TIME - AM - PM	
EMAIL ADDRESS	ORDERED BY	SIGNATURE			

ORDERING INSTRUCTIONS: To guarantee equipment availability and advanced-rate pricing, place your order at least 21 days prior to delivery. Operator labor, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you. The total charge per item is determined by multiplying the price by the quantity ordered by the days rented. Please include applicable Sales Tax on equipment rental.

PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.

Tax Exempt Status – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

Cancellations – Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 percent fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or “no shows” are subject to the full amount of the order, including installation, drayage and tax. Labor at \$210; service charges and/or loss damage waiver may apply.

Shipping Instructions – Mark any materials sent to the venue as follows:

1. Address Packages to: Marriott Marquis Washington, DC, 901 Massachusetts Ave. NW, Washington, DC 20001
2. Hold for Arrival - Attn: Guest’s Name and/or Organization
3. Complete Return Address
4. Number of Boxes (ex: Box 1 of 2, Box 2 of 2)

Form Submission – Email completed forms to: 3355exhibits@psav.com.

MONITORS

	PRICE	QTY	DAYS	TOTAL
55" LED monitor	\$ 820	___	___	\$ ___
Dual-post stand				
70" LED monitor	\$ 1,185	___	___	\$ ___
Dual-post stand				

ACCESSORIES

	PRICE	QTY	DAYS	TOTAL
HDMI cable	\$ 35	___	___	\$ ___
Wireless mouse	\$ 70	___	___	\$ ___

INTERNET

Wired internet connection	\$ 225	___	___	\$ ___
Wireless internet connection (per device)	\$ 24	___	___	\$ ___
Dedicated bandwidth	Please contact PSAV for quote			

BASIC POWER

	PRICE	FLAT	TOTAL
electrical and labor	\$500	___	\$ <u>500</u>

POWER

	PRICE	QTY	DAYS	TOTAL
120V – 10 AMP	\$200	___	___	\$ ___
120V – 15 AMP	\$225	___	___	\$ ___
208V Three Phase – 20 AMP	\$580	___	___	\$ ___
208V Three Phase – 30 AMP	\$770	___	___	\$ ___
208V Three Phase – 60 AMP	\$1,040	___	___	\$ ___
25' AC cable	\$32	___	___	\$ ___
Power strip	\$32	___	___	\$ ___

Kahn Um
Exhibits Manager - PSAV®
Marriott Marquis Washington, DC
901 Massachusetts Ave. NW, Washington, DC 20001
office: 202.824.9246
email: 3355exhibits@psav.com
onsite contact email: 3355exhibits@psav.com

