



The **2019 PDA Biopharmaceuticals Week** is less than a month away!

Check out the information below to stay up to date on important due dates and other relevant information about Exhibitor Registration, hotel reservations, and remaining sponsorship opportunities to help you make the most out of your participation in this show.

Show Information

Show Hours: All events take place in the Exhibit Hall unless otherwise noted. *Please be sure to arrive in the Exhibit Hall 15 minutes prior to scheduled break times in case sessions conclude early.*

Monday, May 6

- 3:45 p.m. – 4:45 p.m. – Exhibitor Set Up and Registration Open
- 5:30 – 6:30 p.m. – Networking Reception

Tuesday, May 7

- 7:00 a.m. – 5:45 p.m. – Registration Open
- 7:00 a.m. – 8:45 a.m. – Continental Breakfast; Exhibitors are welcome to come. Exhibit Area closed at this time.
- 10:00 a.m. – 4:15 p.m. – Exhibit Area Open
- 10:15 a.m. – 11:00 a.m. – Refreshment Break and Poster Presentations in the Exhibit Area

- 12:30 p.m. – 2:00 p.m. – Lunch on Your Own. Exhibit Hall Closed. A listing of local restaurants is available at the PDA Registration Desk]
- 3:30 p.m. – 4:15 p.m. – Refreshment Break and Poster Presentations in the Exhibit Area

Wednesday, May 8

- 7:00 a.m. – 5:45 p.m. – Registration Open
- 7:00 a.m. – 8:45 a.m. – Continental Breakfast; Exhibitors are welcome to come. Exhibit Area closed at this time.
- 10:15 a.m. – 4:30 p.m. – Exhibit Area Open
- 10:30 a.m. – 11:15 a.m. – Refreshment Break and Poster Presentations in the Exhibit Area
- 12:45 p.m. – 2:15 p.m. – Lunch on Your Own. Exhibit Area Closed. A listing of local restaurants is available at the PDA Registration Desk
- 3:45 p.m. – 4:30 p.m. – Refreshment Break and Poster Presentations in the Exhibit Area

Thursday, May 9

- 7:00 a.m. – 6:30 p.m. – Registration Open
- 7:00 a.m. – 8:15 a.m. – Continental Breakfast; Exhibitors are welcome to come. Exhibit Area closed at this time.
- 9:45 a.m. – 6:30 p.m. – Exhibit Area Open
- 10:00 a.m. – 10:45 a.m. – Refreshment Break and Poster Presentations in the Exhibit Area
- 12:15 p.m. – 1:45 p.m. – Lunch on Your Own. Exhibit Area Closed. A listing of local restaurants is available at the PDA Registration Desk
- 3:15 p.m. – 4:00 p.m. – Refreshment Break and Poster Presentations in the Exhibit Area
- 5:30 p.m. – 6:30 p.m. – Networking Reception in Exhibit Area
- 6:30 p.m. – 7:30 p.m. – Exhibitor Breakdown

Please note: This schedule is subject to change.

Deadlines and Forms

Shipping Information, AV, and Electrical Forms: Please speak directly with the hotel to ship your materials to the show site. Shipments are to arrive **approximately (3) business days** prior to the event date. For more information please connect with Katrina Lopez, Event Manager at the Hilton Long Beach Hotel. Electrical Services are available to order. Please complete the electrical form and return to

Engineering Services at the Hilton Long Beach. AV Services are also available through PSAV. Please complete the form and return your requests to PSAV.

Exhibitor Registration and Company Product Form: This form was **due Feb. 11**. As an exhibitor, you will receive one Full Conference Pass and one Exhibit-Only Pass per table package. The Full Conference Pass and Exhibit Only Pass will allow access to the Exhibit Hall on Tuesday, Wednesday, and Thursday. Please note, there will be a **\$50 change fee** for any registration submissions/substitutions made from now until the Forum as the deadline for Exhibitor Registration has passed.

Standard Full Conference Passes are available to all exhibitors at the prevailing rate. You can select any of the three events that are part of Biopharmaceuticals Week. Order your full Forum registrations passes [here](#). **We are offering a discount pricing if you attend two or more events.**

View your company's abstract on file. Your company listing will appear on the PDA website under each of the three different events that are part of the *2019 PDA Biopharmaceuticals Week* and in the Exhibit Guide. Please provide a company description (50 words or fewer) about your company's products and services by email to **Alison Caballero** at caballero@pda.org. Submissions received **after Feb. 11** are not guaranteed inclusion in the Final Program.

Hotel Reservations: A block of rooms has been reserved for event participants at the **Hilton Long Beach Hotel**. The rate is \$199 for single/double rooms, plus applicable state and local taxes. Reservations must be secured **by April 8**. Any reservations made **after April 8** can be made on a space- and rate-available basis only. Booking within the PDA guest room block also helps to keep conference costs down. [Book your room online](#).

Sponsorships: The *2019 PDA Biopharmaceuticals Week* is the ideal opportunity to get your company's name and services in front of a captive audience. Consider one of our high-profile, cost-effective Sponsorship Packages or advertising options to bring additional attendees to your exhibit space. To request pricing and view our packages, please email hall@pda.org.

It's always a pleasure working with you, and please let us know if we can assist in any way!

The PDA Sales Team,

Dave Hall,
VP, Sales

Tel: +1 (240) 688-4405
Email: hall@pda.org

Alison Caballero, Senior Sales
Coordinator

Tel: +1 (301) 656-5900 x135
Email: caballero@pda.org

Katie Ruiz, Member
Relations Coordinator

Tel: +1 (301) 656-5900 x110
Email: ruiz@pda.org