



AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	# EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:	ROOM/EXHIBIT BOOTH #:	
STREET ADDRESS:	CITY & STATE :	ZIP CODE:	
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
ORDERED BY:			

PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.

If you have a special request or need additional equipment, please call 562.432.5277. Email completed form to Mcorrales@psav.com

PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.

	QTY	PRICE
LCD Projector		\$505
Laptop		\$250
	QTY	PRICE
Wired Microphone: <input type="checkbox"/> Handheld		\$75
Wireless Microphone Unit: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$220
Powered Speaker with stand		\$120
4-Channel Mixer		\$80
ACCESSORIES	QTY	PRICE
Tripod Screens: 5', 6', 7' or 8'		\$100
42"- 54" Rolling Cart w/Black Skirt		\$45
CUSTOM ITEMS	QTY	PRICE
		\$
		\$
		\$

MONITORS	QTY	PRICE
24" LCD Computer Monitor		\$240
32" LCD Monitor (Dual Post Stand, Table Stand, Speakers)		\$300
46" Monitor (Dual Post Stand, Table Stand, Speakers)		\$565
55" Monitor (Dual Post Stand, Table Stand, Speakers)		\$765
70" Monitor (Dual Post Stand, Table Stand, Speakers)		Please contact PSAV for quote
	QTY	PRICE
	QTY	PRICE

ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.

Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

TAX EXEMPT STATUS – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

CANCELLATIONS:

A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.

B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

Labor and/or service charges may apply, and/or loss damage waiver.

PSAV at
Hilton Long Beach
701 West Ocean Blvd
Long Beach, CA 90831

SPECIAL REQUESTS Please add any items not listed above that you require.

