



# Exhibit Order Form

## EVENT TECHNOLOGY GUIDE

### INTERNET SERVICES

	DAILY	QTY	DURATION	TOTAL
Wireless Connection (per device) Business**	\$150			
Wireless Connection (per device) Basic*	\$100			
Wired Connection (per device)	\$200			
Video Displays				
22" Monitor (with table stand)	\$110			
32" Monitor (with table stand)	\$160			
42" Monitor (includes upright floor stand)	\$210			
52" Monitor (includes upright floor stand)	\$260			
60" Monitor (includes upright floor stand)	300			
Cables				
Power-Strip   Electrical Extension Cable Combo	\$30			
HDMI Cable	\$5			
Audio Cable	\$5			

\*\*Business - Streaming Audio & Video, Up/Downloading, Demo Use

\*Simple - Basic text emailing and simple (light) web browsing

Section Total:	
Service Charge 24%:	
Sub-Total:	
Sales Tax on Subtotal 8.0%:	
SECTION ONE - TOTAL:	

### ELECTRICAL SERVICES

	PRICE	QUANTITY	TOTAL
600 Watt (5 AMP)	\$150		
1200 Watt (10 AMP)	\$275		
2400 Watt (20 AMP)	\$375		

*All power is a one-time charge inclusive of service charge and tax.*

**TOTAL:**



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## EXHIBITOR INFORMATION

Event Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Onsite Contact Name: \_\_\_\_\_  
Phone#: \_\_\_\_\_  
Booth# \_\_\_\_\_

## CREDIT CARD AUTHORIZATION SECTION

Please complete the form if you require direct billing. *(If you do not have a master account established, you must include this form).*

Please make your selection below and email or fax completed to:

Encore Event Technologies:  
FAX: (714) 748.2476  
Please fax order form. Do not email.

I authorize Encore Event Technologies & Anaheim Marriott to charge my credit card for:

Date of Function \_\_\_\_\_

Name of Event/Group: \_\_\_\_\_

Type of Card *(Check One)*: American Express \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_

*The hotel may place applicable charges on my credit card for the estimated amount 14 days prior to the function.*

Card Holder Name: \_\_\_\_\_

Card Holder Address: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Total Estimated Charges: \$ \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## BOOTH LAYOUT

### BOOTH INFORMATION

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Each square is \_\_\_\_\_ feet square since my booth \_\_\_\_\_ feet wide by \_\_\_\_\_ feet long.

Front adjacent Booth or Aisle Number: \_\_\_\_\_ Back adjacent Booth or Aisle Number: \_\_\_\_\_

Left adjacent Booth or Aisle Number: \_\_\_\_\_ Right adjacent Booth or Aisle Number: \_\_\_\_\_

### DRAW YOUR BOOTH LAYOUT

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Please note the following requirements must be met in order for both layout to be accepted:

- \*Orientation Listed
- \*Power Distribution Points Listed
- \*Readable/Legible
- \*Main Drop Location Listed

#### Form Tips:

- Use bold lines to indicate the outline of your booth.
- As a check and balance, please be sure the power allotted on the booth layout form matches the outlet(s) ordered. No bulking of power is allowed.
- Notate any 24 hour power requirements. (refrigerator, uninterrupted power equipment).
- If this grid scale is too small for easy drawing, return a separate sheet indicating booth layout.
- Return multiple booth layouts if necessary. Can be submitted through PDF or CAD.
