New England Parenteral Drug Association
Privacy Policy

Revision 0 (initial), Effective February 9, 2005

Signatures / dates below

Author:	Louis T. Zaczkiewicz, President-Elect	*Signature on file February 9, 2005*
Approvers:	Myron Dittmer, President	*Signature on file February 9, 2005*
	Rusty Morrison, Secretary / Treasurer	*Signature on file February 9, 2005*
	Mark Staples, Member-at-Large	*Signature on file February 9, 2005*
	Roger Deschenes, Member-at-Large	*Signature on file February 9, 2005*

1. The New England Chapter of the Parenteral Drug Association (NEPDA) maintains lists of people who would be interested in the programming of this professional organization. These lists will be received through various sources including the National PDA membership lists, partner organizations, registrations for NEPDA events and direct requests.
2. The NEPDA executive committee maintains these lists, updating and correcting them as new information arrives. For example if an email returns to the NEPDA as undeliverable, the list will be corrected to eliminate the outdated email address.
3. The NEPDA maintains that all email sent on behalf of the NEPDA to promote NEPDA and partner events and business communications is “opt-in” because of the need to update paying associates on these events.
4. Should anyone not want to receive further email correspondence from the NEPDA, the NEPDA executive committee will remove this person’s information from the list when the sender receives an email request directing such.
5. When a person attends a NEPDA event that has a sponsor(s), the sponsor(s) will be provided a list of the attendees and company affiliations after the scheduled event. Attendees' email addresses and contact phone numbers will not be provided. This is in compliance with the conditions of the NEPDA Vendor Sponsorship Policy.
6. Unless otherwise indicated above, the NEPDA list is kept confidential to the NEPDA executive committee members.